Approved For Release 2000/08/16 : CIA-RDP80-00679A000100010106-9

20 March 1953

OPM 20-530-2

PERSONNEL MIMEOGRAM NO. 17-53

SUBJECT: Permanent Reassignment of Junior Officer Trainees

1. Permanent reassignments of Junior Officer Trainees from the Junior Officer Training Division, OTR, to other Agency offices will be effected only with the formal concurrence of the Office of Training.

2. Operating offices will transmit the Request for Personnel Action (SF-52) to the appropriate Personnel Division (Overt or Covert) through the office of the Chief, Junior Officer Training Division for concurrence, which should be indicated in Item No. 21 (Remarks).

3. Placement Officers processing such cases will check the SF-52 for the required concurrence before the action is approved. If this concurrence is not shown, the Placement Officer will return the Request for Personnel Action (SF-52) to the originating office with an indication that the action be properly cleared through the Office of Training.

[redacted]

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GEORGE E. MELOON
Personnel Director

Rec'd by 5-130-4 (37-53)
20 Jan 53

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